

Minutes of the Meeting of  
The Municipal Bond Commission  
August 25, 2020

The West Virginia Municipal Bond Commission held its first meeting of the 2020-2021 fiscal year on August 25, 2020 at 1:30 p.m., via Windows Team Meeting electronic communications.

The following members were present through electronic communications: The Honorable Dale Steager, State Tax Commissioner and *ex officio* Chairman; the Honorable Lisa Hopkins, General Counsel, Senior Deputy Commissioner of Securities, and designated representative of, the State Auditor, and *ex officio* member; the Honorable Joelle Lucas, Director of Debt Management, and designated representative of, the State Treasurer, and *ex officio* member; the Honorable Linda Epling, member; the Honorable Mayor Stephen Williams; Allen Prunty, Deputy Secretary & General Counsel with the Department of Revenue; Deanna Sheets, Assistant Deputy State Tax Commissioner; Danny Morgan, Assistant Commissioner, Operations with the State Tax Department; and Sara Rogers, Executive Director to the Commission.

The meeting was called by Chairman Steager pursuant to a written notice to the members dated August 12, 2020. Notice of the meeting was filed with the Secretary of State on August 11, 2020 in compliance with West Virginia Code section 6-9A-3.

The Chair called the meeting to order. The meeting was structured around the agenda previously mailed to the members of the Commission.

The minutes of the last meeting of May 26, 2020 were reviewed. Mayor Williams moved to accept the minutes, and Ms. Epling seconded. The motion passed unanimously.

A report of the Executive Director was presented to the members of the Commission. The report included information on the Commission's managed bond issues and their deficiencies. Mayor Williams moved to accept the Executive Director's report, and Ms. Epling seconded. The motion passed unanimously.

The annual contract with our legal advisor, Samme Gee, Esq. of Jackson Kelly was discussed. The current contract will expire December 11, 2020. Mayor Williams moved to enter into another annual contract with Jackson Kelly subject to the approval from the Attorney General's office, and Ms. Hopkins seconded. The motion passed unanimously.

There being no further business before the Commission, Ms. Hopkins moved to adjourn the meeting, and Ms. Epling seconded. The motion was unanimously approved. The Chairman adjourned the meeting.

Respectfully submitted,

Sara Rogers  
Executive Director